

Tele : 2618 9212, 2618 9213
Fax : 2618 3227
Web: www.ncbc.nic.in



त्रिकूट-१, भीकाजी कामा प्लेस,
नई दिल्ली - ११००६६
Trikoot-1, Bhikaji Cama Place,
New Delhi - 110066

भारत सरकार
सामाजिक न्याय एवं अधिकारिता मंत्रालय
राष्ट्रीय पिछड़ा वर्ग आयोग
Government of India
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
DEPARTMENT OF SOCIAL JUSTICE & EMPOWERMENT
NATIONAL COMMISSION FOR BACKWARD CLASSES

File No. NCBC/5/4/2018Admn.

Dated: 13-08-2019

CIRCULAR

Subject: - Engagement of One Consultant (Assistant) on contract basis in National Commission for Backward Classes (NCBC)- reg.

Applications are invited to engage retired Govt. employee (Section officer/Assistant Section officer) to work as Consultant(Assistant 01 post) on contract basis in National Commission for Backward Classes (NCBC) for a period of six months or till further orders whichever is earlier on a fixed consolidated monthly remuneration of Rs.35,000/- (Rupees Thirty Five Thousand only) plus Rs.2,000/- for retired Section Officer Rs.27,000/- (Rupees Twenty Seven Thousand only) plus Rs.1,000/- for retired Assistant (ASO) as conveyance allowance. No other allowance will be admissible.

2. The terms and conditions of engagement are as follows:-

- a) The appointment will be on contract basis in the National Commission for Backward Classes.
- b) He/She will not be entitled for any other allowance apart from the above.
- c) He/She will make available his/her services to the Commission as and when required after office hours/holidays.
- d) His/her work and conduct shall be reviewed by the Head of Department, NCBC from time to time. In case his performance is not found satisfactory, the engagement is liable to be terminated without assigning any reason.
- e) It will be open to the Govt. to terminate the contract by giving one month's notice. The consultant is also required to give notice of minimum one month prior to end of contract.
- f) The Consultant shall not divulge any information gathered by him during the period of his/her engagement, to anyone who is not authorized to know the same.
- g) He/She will not be entitled for any kind of leave other than weekly off and Gazetted holidays.
- h) He/She will be responsible for any omission/commission on the part of his/her duties.
- i) He/She will perform the duties pertaining to Administration/Establishment & Vigilance matters.

3. Retired Govt. employees (Section officer/Assistant Section officer) may furnish their application in the enclosed proforma with supporting documents latest by 30-08-2019.

Yours faithfully,

Encl: Proforma

M. M. Chattopadhyay
(Dr. Ms. Madhumala Chattopadhyay)
Joint Director

Copy to:-

1. Sh. Subedar Mourya to upload at NCBC website.
2. Notice Board of NCBC.
3. Copy to BC-II for uploading on D/SJE web-site.

(AssH)

APPLICATION FOR APPOINTMENT AS CONSULTANT ON CONTRACT BASIS
IN NATIONAL COMMISSION FOR BACKWARD CLASSES (MoSJ&E)

- 1- Name of Applicant
- 2- Father's Name
- 3- Date of Birth
- 4- Nationality
- 5- Mailing address (With Telephone/Mobile No. e-mail address)
- 6- Permanent Address
- 7- Educational Qualification
- 8- Experience
- 9- PPO No. & Date
- 10- Date of Retirement/Name of Department
- 11- Last pay drawn/emoluments.
- 12- Aadhar Number.

Sig. of Applicant

Date